

Joint League Committee

Meeting Minutes – March 16, 2009

Committee met again. All were present. Updates on the handicap project were provided. Weekend tournament schedule was set. Schedule follows that of the men's schedule, but most events are using a different format. Discussed using a portion of weekend tournament fees for ongoing operational expenses and the remainder of the fees for prizes for the events. Discussed Ladies Club prizes, specifically potential alternatives to crystal. Charlotte Nelson is looking through some catalogs for prize ideas. Discussed budget for the remainder of the year and projected expenses for following years. Budget summary:

Computer - **\$315.88** (one-time expense; Sandra Shelton still **not** reimbursed)
Internet/phone connection for GHIN transmissions - **\$360** annually (men agreed to let us pay monthly, quarterly or semi-annually, whichever works best for our organization).
Printer – for handicap reports & tournament pairings – **FREE** (donated by Bill Bell)
Label Printer – handicap labels – **FREE** (purchased for \$110 by Judy Trigg who then donated it)
Printer ink cartridges - **\$50** annually (estimated) **NOTE: a 3-pack of cartridges was purchased for \$102 by Aggie Hampton. She is waiting until later in the year to see our financial situation before requesting reimbursement. If funds are exceptionally tight, the ink will be considered a donation and no reimbursement required.**
Paper – for reports/pairings – **FREE** (Bill Bell is donating paper for at least the remainder of this year and will try to do the same next year for the men and women)
Handicap Labels – **FREE** – provided at no charge by KGA
Annual Club Fee - **\$40** – to be paid to KGA
Virus protection program - **\$40** annually
Surge protector – **FREE** (donated by Michele Brown)
CD's for backup of software, reports, etc – **FREE** (donated by Michele Brown)

Summary of projected annual budget: \$360 internet, \$40 club fee, \$50 supplies - \$450.
Tournament income and other possible fundraisers should cover these expenses.

KGA maintains backups of the GHIN database, but we are backing up weekly as well. Committee discussed the need to have a "cushion" in the budget should we have any equipment failures. Ideally, a second computer is desired so a score-entry-only computer is available to the general public and we could secure the server in a locked room to fully protect the system from unauthorized tampering. We will continue to seek donations for this second computer. Men have historically charged \$2/person as part of the handicap fee for their operational expenses. Committee agreed to cover the startup costs, we would need \$5/member this year only. KGA increased handicap fee to \$17/person this year, so our total handicap fee was set at \$22.

Will bring handicap increase issue to organizational meetings and ask members if they want overall league fee to remain the same, but would have less for prizes at the end of the year.