

JHLGC Web Committee – Minutes April 23, 2010

The JHLGC Web Committee held its first meeting Friday, April 23, 2010. In attendance: Michele Brown, Linda Dailey, Aggie Hampton.

Michele provided copies of Late Swingers historical information she had been given as well as a list of award winners (Ladies Club Champion, Anne North Award, Most Improved Player) dating back as far as we could remember. We have virtually no history on the Wed. league. Will ask league chairs to request any old photos or historical information about either league from the membership. Ongoing project will be to create a comprehensive history section about both our leagues.

Layout of web site was explained. Committee agreed that information for Announcements, Late Swingers League, Wednesday Ladies Day League and JHLGC Tournaments pages **must** come from an officer (or have officer approval) before it will be published to the web. The What's New at The Hill page does not require information from officers as it is non-league information about upcoming Juniper Hill events (course maintenance, couples outings, etc.)

As long as information is provided to the committee in a timely fashion, our goal is to have weekly winners published to the site no later than Saturday each week (available prior to the Sunday State Journal). Other information will be published the same day it is received if at all possible. Web announcements and weekly winners should be sent to all committee members so the first available can get the updates completed (committee members: Michele Brown, Linda Dailey, Aggie Hampton).

Committee discussed the importance of having current information. If the site isn't updated frequently with new information, it loses its appeal to our users. If they visit the site every day and nothing new is found, they will eventually stop visiting. We will email the club officers and emphasize this as a reminder to get club & league information to the committee as frequently as possible to keep the site fresh.

Michele showed the committee how to view the web site statistics and noted that everyone pay particular attention to the most visited pages. Announcements and Weekly Winners pages are the most popular.

Michele showed the committee how to access to web site hosting service and demonstrated making updates. She also showed them where to find tutorials and showed the test site that can be used for practice.

There being no further business, the meeting was adjourned.